



**SERVICES  
BROCHURE**



# Our Services

## **MONITORING AND ANALYSIS OF CALLS**

Identify and monitor relevant and specific funding opportunities for the short, medium and long-term.

## **EUROPEAN PROGRAMS PARTICIPATION STRATEGIC PLAN**

Building your participation strategy, defining client's most interesting programmes, client's roles, European associations, European technological platforms and other EU lobby arenas for a proactive/reactive approach and positioning.

## **PROMOTION FOR INCLUSION IN EU CONSORTIA**

Promotion of clients participation in highly competitive EU proposals, in accordance with the strategic interests and roles of the clients.

## **SUPPORT ON PREPARING PROPOSALS TO BE SUBMITTED ON EUROPEAN PROGRAMS/ EU PROPOSAL WRITING**

We assist in optimising access to EU funds in all areas. We write project proposals (fully or partially), plus managing your proposal by freeing you from the burden of demanding and time-consuming bureaucratic tasks. We work with you at all stages of the project bidding process. We can help you to deal with four cases that may occur:

- 1) You have a project idea but not a group of partners to work with;
- 2) You don't have a project idea but have a group of partners to work with;
- 3) You have both a project idea and a group of partners but not the time or skills to prepare the project proposal;
- 4) You don't have a project idea neither the group of partners but innovative technical solutions to offer.

## **PROPOSAL PROOF READ**

If you have already drafted your proposal, you can benefit from our advisory service. Having your proposal reviewed greatly increases its chances of success. As part of the advisory service, we will:

- proof read your proposal using the plain English standard
- make recommendations to tighten, clarify, and complete your messages to make them more compelling
- edit your proposal to ensure they emotionally connect with the evaluator
- serve as an external assessor to advise on the quality and competitiveness of your proposal.

## **PROPOSAL PRE-EVALUATION**

We will elaborate an Evaluation Summary Report (ESR), using the same format of the EC, prior to your proposal submission, in order for you to identify weaknesses and strengths of your proposal and correct them before submitting it.

## **TRAINING (EUROPEAN PROGRAMS / PROPOSALS PREPARATION / PROJECTS MANAGEMENT AND REPORTING)**

We provide professional training solutions completely customized according to your needs. Through training activities, we assist you access EU funds and help you deepen your knowledge of the EU and its processes in order for you to be well-prepared to develop a highly competitive project proposal.

## **EUROPEAN PROJECTS EXPLOITATION AND DISSEMINATION CONSULTING**

We can provide you professional assistance in communication & dissemination plan, exploitation strategy and all deliverables related with these activities.

## **TECHNICAL ASSISTANCE IN PROJECT EXECUTION**

During project execution, we can provide you technical assistance in the development of specific deliverables among which: Market Analysis, Project Impact assessment specific to certain industrial or geographical context.

## **INNOVATION CONSULTING**

We can help you identifying: A) which areas your competitors are already well-established; B) which areas are being ignored by your competitors; C) potential opportunities for your business. Plus, several EU projects do also require an important deliverable: a sound business plan, to be developed prior to the commercialisation of promising products or services. You can easily outsource this task to us and we will make sure your deliverable will be finished in due time with an outstanding quality.

## **PRE-AUDITS**

We can help project participants to be ready for an audit by the Commission, revising and making sure that they have the required supporting documents available after end of the project. We help revising the eligibility of clients' costs before submitting their cost claims. We can perform pre-audits to examine your financial reportings, your management processes and help you to avoid any systematic error.

## **SUPPORT IN FINANCIAL MANAGEMENT OF EU PROJECTS**

We provide complete integrated solutions for clients, assisting them in all or most of the phases of the project implementation process, from preliminary approval of funding to complete reimbursement of all eligible project-related expenses. During project implementation, we can provide you professional assistance in developing a detailed project plan; detailed documentation management; drafting regular reporting of the activities and costs. You can easily outsource such assignments to us and we will deliver punctual and high-quality results assuring that your project is smoothly implemented.

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